

**MEMORANDUM
AND
ARTICLES OF ASSOCIATION
OF ROYAL VIZAG CULTURAL SOCIETY**

1. NAME : The name of the Society shall be ROYAL VIZAG CULTURAL SOCIETY hereinafter referred to as the Society, which shall have up to 5000 members, with the classifications detailed in the following Articles.

2. LOCATION: Location of the Society is in Plot No.24, Ramavaram (Village), Anandapuram Mandal, Visakhapatnam -531173.

3. OBJECTS: The objects of the Society shall be, to promote, moral, physical, literary and cultural activities among the people of India & Non Resident Indians, which inter alia include out-door and in-door games and sports viz., Badminton, Table Tennis, Squash, Billiards, Caroms, Swimming, Gym, Tennis, Children Play stations and games, Bridge and Tambola for recreation, time sense and mind power activity, but without stakes.

The objects also include stocking of books and periodicals in Library, organising Literary, Theatre, Vocal, Music programmes and events, running Banquet Halls, Board Rooms and Guest rooms for the convenience of the members to provide facilities towards entertainment.

4. CERTIFICATES :

Certified that the Association is formed with no profit motive and no commercial activities are involved.

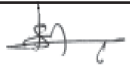

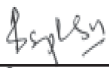
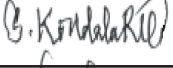

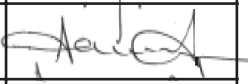

Certified that the Society would not engage in agitation and trade union activities to ventilate grievances.

Certified that the office bearers are not paid from the funds of the Association.

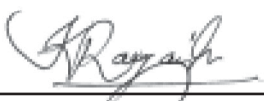

NAMES & ADDRESSES OF FOUNDER EXECUTIVE COMMITTEE MEMBERS


S.NO	NAME & ADDRESS	DESIGNATION	ADDRESS
1.	Mr. Pasupelti Soma Sekhar Rao S/o Nageswara Rao	President	HIG-230, Sector-4, M.V.P. Colony, Visakhapatnam -17
2.	Mr. Goka Rangarao S/o Balarama Swamy	Vice President	Plot No.114, Sector-8, M.V.P.Colony Visakhapatnam - 17
3.	Mr. Borusu Srinivas Paparao Prabhu S/o Satyanarayana	Secretary	Flat No.504, DSR Marina, Vishalakshi Nagar, Visakhapatnam - 43
4.	Mr Senapathi Kondala Rao S/o Chinnayya	Joint Secretary	D.No.2-60, Thummikapalli Kothavalasa mandal, Vizayanagaram Dist PIN : 535270
5.	Mr Chandra Sekhar Akula S/o Ram Mohan Rao	Treasurer	D.No 49-28-13, Madhura Nagar, Visakhapatnam- 16
6.	Mr Gokarakonda Lakshmikanth S/o Vijaya Rama Rao	EC Member	104, GK Cozy Appts, Durga nagar, Madhurawada, Visakhapatnam - 48
7.	Mr Gundu Krishna Kumar S/o Vayunandana Rao	EC Member	D No 49-36-44/1, NGGOS Colony, Akkayyapalem Visakhapatnam- 16

The following 7 members have constituted an Ad-hoc Committee to form the ROYAL VIZAG CULTURAL SOCIETY and get the same registered under the Societies Registration Act. These 7 members form the Executive Committee Members of the ROYAL VIZAG CULTURAL SOCIETY

NO	NAME & ADDRESS	DESIGNATION	SIGNATURE
1.	Mr. Pasupelti Soma Sekhar Rao	President	
2.	Mr. Goka Rangarao	Vice President	
3.	Mr. Borusu Srinivas Paparao Prabhu	Secretary	
4.	Mr. Senapathi Kondala Rao	Joint Secretary	
5.	Mr. Chandra Sekhar Akula	Treasurer	
6.	Mr. Gokarakonda Lakshmikanth	EC Member	
7.	Mr. Gundu Krishna Kumar	EC Member	

WITNESSES :

1. Kone Rangaiah S/o. Late Apparao 10-5-11/109, Seetha towers, Facor layout , Near Sampath Vinayaka Temple, Visakhapatnam-3	
2. P.V.Subba Rao S/o. Narasimha Rao Flat No.-304, Sai srinivasa apartments, East point colony, Visakhapatnam - 17.	



5. RULES AND REGULATIONS OF THE SOCIETY

The name of the Society shall be ROYAL VIZAG CULTURAL SOCIETY hereinafter referred to as the Society, which shall have upto 5000 members, with the classifications detailed in the following Articles.

The Rules & Regulations and norms of various activities of the Society will be framed from time to time in accordance with the Memorandum and Articles of Association of Royal Vizag Cultural Society.

6. STRENGTH OF VARIOUS CATEGORY MEMBERSHIP

- | | | |
|-----|----------------------|---|
| 6.1 | Donor Members | Up to 500 |
| | Life Members | Up to 2000 |
| | Regular Members | Up to 2000 |
| | Corporate Members | Up to 50 |
| | Associate Members | Up to 450 |
| 6.2 | ENTRANCE FEE | |
| | Donor Member | Rs 10,000 |
| | Life Member | } * To be decided by the Executive Committee
and ratified by AGM/EGM from time to time |
| | Regular Member | |
| | Temporary Member | |
| | Corporate Member | |
| 6.3 | MONTHLY SUBSCRIPTION | |
| | Donor Member | - Nil |
| | Life Member | - Nil |
| | Regular Member | } * To be decided by the Executive Committee
and ratified by AGM/EGM from time to time |
| | Temporary Member | |
| | Corporate Member | |

7. MEMBERSHIP:

The Society shall have up to 5000 members, who are classified as:

7.1 DONOR MEMBERS : Donor members are founder members of the Society, whose contributions will be used for pre-operative expenses, Registration of the Society under Society's Act, all statutory formalities to run a Society, acquiring land and construction of basic infrastructure to start Society activities. They have voting right. They need not pay monthly subscriptions.

Donor members are limited to 500 members.

The parents will be given ADD-ON free membership without voting right, but to pay monthly subscription as prescribed from time to time.

7.2 LIFE MEMBERS: Members who pay prescribed entrance fee amount as decided by the Executive Committee and ratified by AGM/EGM from time to time. They will have voting right. They need not pay monthly subscription.

This membership is limited to 2000 only.

7.3 REGULAR MEMBERS: Members who pay prescribed entrance fee amount as decided by the Executive Committee and ratified by AGM/EGM from time to time. They will have voting right. They have to pay the monthly subscription as decided by the Society from time to time.

This membership is limited to 2000 only.

7.4 CORPORATE MEMBERS: Members proposed by a Public Limited Company or Private Limited Company or a Trust or a Society or a Registered Firm is a Corporate Member. The sponsor of the corporate membership is entitled to nominate any member within the limit specified to the fulfillment of the conditions as laid down for the member to get qualified as specified by the society from time to time.

They have to pay prescribed entrance fee amount and monthly subscription as decided by the Executive Committee and ratified by AGM/EGM from time to time.

The membership duration is ten years. They will not have any voting right.

This membership is limited to 50.

7.5 ASSOCIATE MEMBERS: Associate Members who pay prescribed entrance fee amount as decided by the Executive Committee and ratified by AGM/EGM from time to time.

They have no voting right, but they have to pay the monthly subscription as decided by the Executive Committee and ratified by AGM / EGM from time to time.

This membership is limited to 450.

7.6 DEPENDENT MEMBERS:

i) Once the Child of Donor/Life/ Regular members the age of 18 years, he/she will cease to be dependent member and shall submit duly filled in application form proposed by his or her parents along with payment of fees prescribed by the Society.

ii) If selected, after the usual process including balloting, they need to pay entrance fee, equivalent to Rs 25,000 in case of children of Donor members

category and Rs 50,000 by the dependents of Life or Regular members category.

The Donor members are the founders of the club, their children will be given Life membership. It is a privilege to the Donor members.

The children of Life and Regular members shall be given Regular membership as per M&AA

These will be considered with the following two clauses.

- i) Member's children should be above the age of 18 years and below 35 years.
- ii) A Member having 3 years standing only can propose his/her children.

7.7 HONORARY MEMBERS : The Executive Committee may issue Honorary Membership to eminent personalities from various fields to enrich the fellowship and enhance the stature of the Society. They neither pay entrance fee nor monthly subscription fee. Duration of the Honorary Membership is three years. They will have no voting right. The Honorary Member may become a member of any category, if he/ she wishes by paying prescribed entrance fee in vogue.

8. ADMINISTRATION:

8.1 HONORARY COUNCIL : The Honorary Council consists of eminent personalities from various fields. They will give advises, suggestions and directions to the Executive Committee for smooth function and development of the Society.

The Council consists of maximum 9 members. The President & Secretary of Executive Committee will co-ordinate the Council meetings and also take the advises, suggestions and directions to EC meeting for discussion and feasibility for implementation.

The Honorary Council of the Society is a permanent Advisory Body. The Honorary Member will be in office for 6 years. 3 Members will retire every 2 years & 3 members will be recommended and nominated by Executive Committee immediately after assume the Office. The vacancies in between periods will be filled in the event of resignation, demise or non-functioning as active member.

8.2 EXECUTIVE COMMITTEE : The Society shall be governed and administered by the Executive Committee, This Committee shall consist of maximum 15

members including 5- office bearers, 5 - Executive Committee members, 3 - Co-opted members and 2- Ex- Officio members of immediate past President and past Secretary. The Co-opted members shall be indentified by the EC subject to the condition that such co-opted member shall have standing as member of the society for atleast 3 years as on such date of cooption and also that the EC shall observe that there would be a substantial contribution from such coopted member to the society, by virtue of their inherent skills, social connections, administrative experience etc.,

The ex-officio members and co-opted members are not vested with any voting rights.

9. MEMBERSHIP – QUALIFICATIONS :

- 9.1 A candidate for any membership shall have completed 18 years of age, except in the case of dependent members.
- 9.2 Corporate Member shall be an incorporated Company/Society/Trust/Registered Firm, which intends to become a Corporate Membership of the Society.
- 9.3 In the case of dependent members, the parents shall give a written guarantee for payment of any dues and also assure the Society of proper behaviour of dependent members.
- 9.4 Donor member can propose or second three members in a year.
Life / Regular member can propose or second two members in a year.

10. NEW MEMBERSHIP PROCEDURE :

- 10.1 Application shall be made in the prescribed form duly filled in and signed by the candidate in the case of individual membership and by an officer of the Company/ Registered firm / Society / Trust authorized to sign in the case of Corporate Membership. They shall be proposed by a member with three years standing and seconded by a member with three years standing for each application.
- 10.2 After receiving applications, the Secretary will forward them to Scrutiny committee for verification and interviewing the applicant. The Scrutiny committee shall consist of 5 members appointed by the Executive Committee.
- 10.3 The Scrutiny Committee will secure information about the application as may be deemed necessary, fit and proper. Then Scrutiny Committee shall inform the candidates that their presence is required before the Scrutiny committee

along with proposer and seconder of their application by giving a notice of such meeting well in advance.

In the event of the candidates not turning up on the day of Scrutiny committee meeting, the Committee shall fix another final day for appearance of the candidate. If the candidate does not turn up even on second time, the Committee may reject the application.

- 10.4 The Scrutiny Committee shall decide each application by exercising secret vote. The quorum required for consideration of new membership applications is 3 members of the Scrutiny Committee strength. The members shall exercise secret ballot to either accept or reject a membership application. In such secret ballot, the applicant will be admitted if 3 or more voted in favour the new applicant, otherwise the application will be rejected.

In the event of rejection of any application by the Scrutiny Committee, the proposer and seconder may jointly request the President of the Committee for reconsideration before the Executive Committee. On receipt of such request the Secretary shall place the matter before the Executive Committee and the decision of more than 75% of the members of Executive shall be final.

- 10.5 The Scrutiny Committee will forward qualified applications to Executive committee for further process.
- 10.6 The Secretary shall put the membership application to be notified on the Notice Board and Digital media for a period of 15 days for the information of the members. Any member of the society may raise objections with regard to any application notified in the the Notice Board / Digital media. The objection must be in writing addressed to the Executive committee. The Secretary placed all applications in Executive committee meeting for final approval of admission.
- 10.7 In the event of a candidate being admitted as a member and if it appears later at any time that any statement made by the candidate and contained in the application form membership being found to be incorrect or false in any material particulars, the Executive Committee may after calling for explanation from the member and upon considering the same, may cancel the

membership of the candidate and such a member of the society and such person will not have any claim or right over his membership fee, any form of donation given by him, or in any manner against the Society.

11. GUESTS :

Any member can introduce a guest to the Society. The member who introduces the guest will be responsible for the conduct of the guest and for all charges and expenses that will be incurred in this regard. Whenever a guest participates, the prescribed fee for the guest has to be remitted and the form has to be signed by the member and the guest. The guest must also conduct himself recognizing the discipline of the Society, the rules and regulations and etiquette of the Society. The guest can participate on such number of occasions in the Society activities in a month as the Executive Committee may decide from time to time.

The guests shall have no right to place orders for supplies or sign the bills.

12. SPOUSES :

- 12.1 Spouses of the members may be allowed to enjoy such of the privileges of the members as may be decided by the Executive Committee from time to time, but shall not be entitled to attend or vote at any General Body meeting, to be elected or co-opted to the Committee and to propose or second candidate for membership. However they shall not be precluded from being appointed by the Committee to serve on any Sub-Committee. However, if the spouse of any member desires to become a member of the Society independently, he/she is free to apply for membership in accordance with the procedure here in before prescribed.

13. RIGHTS & OBLIGATIONS :

Any person having been admitted to membership of the Society will be deemed to have agreed to and abide by and be subject to the Memorandum and Articles of Association, Rules and Regulations, norms and standing orders of the Society that may be in force from time to time.

14. SUBSCRIPTIONS & BILLS :

- 14.1 The members of the Society are bound to pay the subscription in accordance with the rules of the Society . They have to remit the subscription before the end of the succeeding month in the office of the Society or bank or electronic

transfer and obtain receipt. Member can also deposit not less than Rs.5, 000/- for food and beverages which can be adjusted with the running bills.

- 14.2 If any member intends to host a party, function or event he / she shall deposit the amount as per the rules & regulations of the Society and then host the party.
- 14.3 The Society will show the old bills of the preceding two months, if the member wants to verify his old bills.
- 14.4 If a member fails to pay his/her bill on presentation, the Committee may at its discretion post his/her name on the Society Notice Board or on Digital media as a defaulter. Should such a default continue for a period of thirty days from the date of such posting his/her membership is liable to be terminated at the discretion of the Committee and without prejudice to the rights of the Society, arrears will be recovered by the Committee. A member whose name is posted on the Notice Board or on Digital media as a defaulter is precluded from exercising any of the privileges of membership in the intervening period of his/her default.
- 14.5 The member may after mentioning reasons for non-payment of bills and arrears if any, represent to the Committee, only after payment of the dues of all categories to drop action and on such considerations the Committee may drop such actions or action taken against such member.
- 14.6 If any member is terminated for default of dues they need to pay up to Rs.5,000/- plus dues within 60 days time, beyond that they need to pay Rs.10,000/- plus dues within 120 days, if they want to be readmitted. However, the member who is removed as member on disciplinary grounds after following due procedure as per rules will not be admitted as member to the Society by any Committee. In both the cases the membership fee will not be refunded.

15. RESIGNATION OF MEMBERSHIP :

A member may resign from the Society by giving two months notice in writing to the Secretary of his/her intention to do so and upon the expiration of the notice such member shall cease to be a member provided that all the amounts due by him/her are paid to the Society in full. Membership fee or any donations given by him/her will not be refunded.

16. ELECTION OF MEMBERS TO THE EXECUTIVE COMMITTEE :

- 16.1 On the recommendations of the Executive Committee, the Secretary shall

invite nominations for various posts of the Executive Committee at least 30 days before Annual General Body Meeting of the Society.

The President will appoint Election Officer or Election Committee . The Election Officer or Committee will receive nominations for various posts .All valid nominations received up to the prescribed date which is shall not be less than 15 days before Annual general Meeting shall be posted on the Notice Board of the Society / Digital media and withdrawal of the nominations shall be permitted within 7 days thereafter.

All valid nominations received upto the prescribed date which shall not be less than 15 days before Annual General Body Meeting shall be posted on the Notice Board of the Society / Digital media and the withdrawal of the nominations shall be permitted within 7 days thereafter.

16.2 The 5 posts for the office bearers namely President, Vice President, Secretary, Joint Secretary, Treasurer and 5 Executive Committee Members shall be filed - in by election and the nominations can be filed for the said posts only by eligible members.

16.3 The following are eligible criteria for filing nomination to the Office bearers and EC members as

i) All Donor, Life and Regular members with 3 years standing are eligible for contesting the Executive Committee except for the post of President as a convention, the President will be elected from Donor members only.

ii) Any member proposed to be the member of the EC should be on the rolls of RVCS as a member for a minimum period of three years as on the date of AGM.

A member cannot hold the office of EC member for more than two terms.

iii) Any member to be the Office bearer in the EC in the capacity of Vice President, Treasurer, Joint Secretary should serve for minimum of one term in EC.

A member cannot hold the Office bearer for more than two terms either in the capacity of Vice President, Joint Secretary & Treasurer or Jointly of the above.

iv) Any Office bearer proposed to be the President or Secretary should serve EC for minimum two terms.

v) Any Office bearer in the capacity of President and (or) Secretary cannot hold office for more than two terms either as President or Secretary.

16.4 The candidate should not have been found guilty by any Disciplinary Committee

or any such Committee legitimately instituted to look into Members misbehaviour. He /she should have no dues at the time of nomination.

17. TERM OF OFFICE :

The term of the Executive Committee shall be 2 years.

18. PROCEDURE OF ELECTION :

- 18.1 In case of elections, Ballot papers shall be made available to all the members, who are eligible to vote in person on the date of Annual General Meeting. The ballot papers shall be marked and deposited in the sealed box in the Society provided for this purpose.
- 18.2 The Election Officer or Committee authorised for scrutinizing the Ballot papers and counting the votes. The decision of the Election Officer or Committee in this regard shall be final and the result shall be submitted to the President for announcement.
- 18.3 The newly elected office bearers shall assume office from 1st July of those calendar years at the Annual General Meeting following the announcement of elections.
- 18.4 For the purpose of the election of the members of the Executive Committee, Donor/ Life/Regular members shall not have any dues to participate in the election and they should submit no dues certificate from the office of the Society for this purpose.

Candidates seeking election for any post in the Executive Committee shall be proposed and seconded respectively by one member each amongst Donor, Life and Regular Members, who are having at least 3 years standing as a member in the Society and who are not in dues and who are not involved in any criminal case or moral turpitude.

Each candidate shall be eligible to file his/her nomination for only one post in the Committee.

One eligible member can only propose or second one nomination. If he proposes or seconded more than one, those nomination will be treated invalid.

- 18.5 The Executive Committee shall have power to co-opt any regular member with 3 years standing as a member who will be useful to the Society administration.

Such member shall not work previously in Executive committee in any capacity and also no member can be co-opted not more than one term.

The Executive committee also shall have power to fill up a vacancy in the Executive committee, which for any reason may occur during the elected period.

- 18.6 Any member of the Committee failing to attend three consecutive meetings or all the meetings held in three consecutive calendar months, shall unless such absence is condoned by the Committee is Ipso facto deemed to have resigned from the Committee.

19. POWERS OF THE EXECUTIVE COMMITTEE :

- 19.1 The Executive Committee shall be responsible for the day to day management of the Society. The Executive Committee may enter into reciprocal arrangements with other clubs and Societies. The Executive Committee shall have power to make or to take any policy decision for day to day administration and well being of the Society, except the power to acquire, dispose off or construct or demolish any immovable property of the Society without approval of General Body.
- 19.2 To spend such moneys as they consider necessary from time to time in furtherance of the objects of the Society and in particular to acquire furniture, equipment and household effects, sports apparatus, and requisites, wines, tobaccos, stores, utensils, books, newspapers, periodicals, Music instruments and conveniences which the Committee may think necessary for the purpose of the Society, and to sell or dispose of the used and unserviceable materials.
- 19.3 The Executive Committee is empowered to spend such monies required for day to day running and administration of the Society namely salaries, taxes, power, sports equipment, payment to vendors and for the Society's maintenance etc.
- 19.4 Capital Expenditure: The EC can spend capital expenditure upto Rs.5,00,000 and EC is entitled to spend up to Rs.10,00,000 subject to it being ratified by the General body. In case the Capital expenditure exceeds Rs.10,00,000, the EC shall take prior approval of the General body. However, such expenditure incurred by the EC would be permitted only after the same is approved by the General body as provided in the capital budget in the AGM/EGM.

- 19.5 (a) To appoint statutory committees on the following conditions :
- i) The “Finance Committee” shall consist of one Chairperson with Finance and Accounts background and two other members. The tenure of the Finance Committee shall be co-terminus to the term of EC.
 - ii) The “Disciplinary committee” shall consist of one chair person with a judicial legal background and two other members.
- The tenure of the Disciplinary Committee shall be co-terminus to the term of EC.
- (b) To appoint sub-committees when necessary, consisting of some of the members of the Society or the spouses of the members.
- (c) To appoint and dismiss employees of the Society and to fix their wages or remunerations.
- (d) To affix the common seal of the Society to any deeds or other documents required to be under its common seal provided that all such documents or deeds shall be signed by two members of the Committee and countersigned by the President.
- 19.6 President: The President will preside over the Executive Committee Meetings, and will also co-ordinate the Honorary Council meetings along with the Secretary. He shall also address the members of EGM/AGM on such subjects he deems proper to bring to their notice.
- 19.7 Vice President: in the absence of the President, the Vice President shall be entitled to exercise the powers and perform the duties of the President.
- 19.8 Secretary: The Secretary who will be the Executive Officer of the Society is responsible for the administration of the Society and jointly with the President and Treasurer will form a Special Committee to deal with urgent matters for which calling of a full meeting of the Committee may not be possible. All the actions and decisions dealt with by the Special Committee shall be ratified by the Executive Committee.
- No action taken by the Secretary shall be challenged in a court of law and more specifically in the name of the person holding the charge as Secretary, as such action is taken by virtue of his/her holding the office of Secretary and not in personal capacity.

19.9 Joint Secretary: The Joint Secretary will assist the Secretary in the day to day work relating to the Society. In the absences of the Secretary, the Joint Secretary shall be entitled to exercise powers and perform the duties of the Secretary.

19.10 Treasurer: The Treasurer will maintain the Society 's accounts, preparation of budgets and he will also be responsible for the entire monetary affairs of the Society. He shall operate bank account along with President or Secretary as a joint signatory.

He shall ensure the auditing of the accounts every year by Auditors for presenting before the Annual General Body Meeting and also submitting provisional balance sheet as on 30th June to the new Executive Committee.

20. CHEQUE POWER :

All bank accounts shall be opened by the President, Secretary and Treasurer as joint signatories and payments shall be made either President and Treasurer as Joint Signatories (Or) Secretary and Treasurer as Joint Signatories.

21. ANNUAL GENERAL BODY MEETING :

21.1 The Annual General Body Meeting of the members of the Society shall be held once every year within three months from the end of the financial year by giving 21 days clear notice of the meeting or by posting in Society Notice Board, website and on Digital media (excluding the despatch date of the notice and meeting date) with a clear agenda to consider and adopt the Annual Accounts, the reports of the Executive Committee and of the Auditors and other allied matters including appointment of auditors and fixation of their remuneration.

21.2 The General Body Meeting of the Society will discuss any subject connected with the business of the Society provided that a notice is given in writing in the form of a resolution by the member to the Secretary at least 14 days prior to the date of the meeting. On receipt of such notice, the Secretary, shall arrange for posting such notice on Notice Board at Society premises and also posting in Digital Media access to all members at least 7 days prior to the date of meeting. Vexatious or malicious and likely to be injurious to the reputations and character of the Society will not be sent to the members or put up before the General Body Meeting after consultation with the President.

21.3 The Executive Committee shall have the power to examine judiciously all the notices issued in the form of resolutions by the members and decide upon

their relevance to the affairs of the Society before being communicated to the members or put up before the Annual General Body Meeting. However the notices shall be in conformity with the Memorandum and Articles of Association.

22. EXTRAORDINARY GENERAL BODY MEETING :

- 22.1 An Extraordinary General Body Meeting shall be called by the President of the Executive Committee within 30 days from the date of receipt of requisition in writing addressed to the President duly signed by not less than 33% of the Society members on that date and by giving 21 days advance notice to the members. The signatories to the requisition must not be in arrears to the Society.
- 22.2 The notice or requisition shall state particular subject or subjects for consideration of which the meeting is requisitioned within the frame work of Memorandum and Articles of Association and shall be posted on the Notice Board of the Society and posted in Digital Media accessible to all members.

23. VOTING :

At an Annual General Meeting or an Extraordinary General meeting every Donor/ life/Regular member, who is not in arrears shall have the right to cast one vote in person.

24. NOTICE OF MEETINGS :

- 24.1 (a) The Executive Committee shall meet once in a month on every first Tuesday.
(b) The Honorary Council shall meet at least once in 6 months.
(c) The Joint Committee of HC and EC shall meet at least once in an year.
- 24.2 All meetings of the Executive Committee shall be given at least three days digital notice with a clear agenda unless all the members agree for a short notice.
- 24.3 All members shall be given at least 21 days of notice of the Annual General Meeting and Extraordinary General Body Meeting.
- 24.4 Any notice prescribed under these Articles shall be deemed to have been effectively served on all the members entitled to receive the same, if it is posted on the Society Notice Board, Website or Digital media.
- 24.5 Adjournment of A.G.M and EGM : Annual General Body Meeting or Extraordinary General Body Meeting adjourned for want of Quorum shall be held on the same day at the same place without further notice to all the Members. In the event of lack of Quorum may be adjourned for 30 minutes and then proceed with the General Body Meeting or Extraordinary General body meeting treating the members present as Quorum for that particular

meeting.

- 24.6 All correspondence among the members and between the society and it's members and vice versa is valid only when the same is communicated through registered post or courier with due acknowledgement. Any other mode of correspondence in the form of email, phone messaging or any other Digital mode shall be only for the convenience of such member or society shall not be binding on either.

25. QUORUMS :

- 25.1 Quorum for the Executive Committee: There should be at least 5 members of the Executive Committee present to constitute the Quorum.
- 25.2 Quorum For AGM or EGM 33 % of the Regular members entitled to vote shall constitute the quorum at the Annual General Body Meeting or Extraordinary General Body Meeting. When an Annual General Body Meeting or Extraordinary General Body meeting is adjourned for want of quorum, at the adjourned meeting the number of members present shall be the quorum for such adjourned meeting.
- 25.3 Quorum for Honorary Council : There should be at least 3 members present to constitute the quorum for Honorary Council.

26. BORROWING POWERS :

- 26.1 When the Society needs any finances to meet either capital projects or revenue expenditure, such finance needs can be met out of unsecured loans from the members at reasonable interest rates which should not exceed 18% per annum or from Scheduled Banks or Cooperative Banks.
- 26.2 The Executive Committee should first place such requirement before the General Body Meeting either in AGM or EGM as called for and necessary resolution should be passed specifying the amount required, purpose of expenditure, mode of raising finance etc. Alternatively, the decision of the Executive committee can be ratified by the General Body either in EGM or AGM.
- 26.3 To arrange the needed finance, the Society can pledge or hypothecate the fixed assets or movable properties of the Society by passing necessary resolutions to this effect with the approval of the General Body.

27. AMENDMENTS :

- 27.1 Amendments/Changes to M & AA:
- (i) In case of any change to the M & AA is proposed in between two consequent AGMs, A minimum of 33% of the total strength of the members of the Society

on the given date can together propose amendments/ changes to the Memorandum and Articles of Association and submit the same in writing to the Joint Committee for consideration.

(ii) The Joint Committee of the Honorary council and the Executive Committee shall have the power to propose amendments/ changes to the Memorandum and Articles of Association on their own or at the request of the members after thorough discussion.

(iii) All decisions of Joint Committee shall have the approval of 2/3rd majority of the total strength of members attended on Annual General Body Meeting / Extraordinary General Body Meeting.

- 27.2 Proposed amendments/changes to the Memorandum and Articles of Association once made shall be widely circulated to all the members of the Society and shall be placed before the Annual General Body Meeting / Extraordinary General Body Meeting for approval and 2/3rd members present should vote in favour of the proposed change.
- 27.3 Any amendments/changes to the Memorandum and Articles of Association once made shall not be proposed again within two years from the date of approval of such amendments.

28. GENERAL CONDUCT OF THE MEMBERS :

- 28.1 In case the conduct of any member in or out of the Society shall in the opinion of the Executive Committee or any other members of the Society be injurious to the reputation, harmony or good order of the Society, the Executive Committee shall at its discretion take immediate cognizance of such conduct.
- 28.2 The member complained of shall then be called upon to give his / her explanation of the charge made against him/her in writing within 7 days of receipt of notice calling for explanation by him/her. The notice conveying the charges shall be mailed by registered post to the address of such member registered with the Society or send in Digital media.
- 28.3 i) If the explanation given is not satisfactory, the Executive Committee can suspend such member for a maximum of two months pending enquiry by considering the gravity of complaints to uphold decency and decorum of the Society and refer such complaints to the Disciplinary Committee. The Disciplinary Committee shall, within a period of 60 days from the date of receipt of the complaint, conduct enquiry and submit their report to the Executive Committee. After receiving the enquiry report from the Disciplinary Committee,

the Executive Committee shall initiate such action as it deems fit and pass appropriate order.

ii) If such member is aggrieved any of the orders passed by the EC, such member can prefer an appeal before the Hon. Council of the society with in a period of 30 days from the date such order is received by the member.

28.4 i) If an Executive Committee member is involved in the complaint regarding the conduct of member then such complaint will be taken up by the Honorary Council . Honorary Council shall refer the matter to the Disciplinary Committee for enquiry and after receiving the enquiry report, the Honorary Council will initiate such action as it deems fit and appropriate order.

ii) If any such EC member is aggrieved by the order passed by the Hon. Council, such member can refer his grievance to the General Body.

28.5 A member once removed/suspended from the Society on disciplinary grounds, shall not be allowed to enter the Society even as a guest of any other member and he shall not be enrolled as a member afresh in future also.

29. MISCONDUCT :

29.1 Any member of the Society either individually or in combination with other members shall not engage in any type of activities to ventilate grievances against the functioning of Royal Vizag Cultural Society except placing before the Executive Committee or A.G.M/E.G.M.

29.2 Any member of the Society shall not circulate any pamphlets, letters or address the Press against the functioning of the Society. However he can raise such grievances if any before the Executive Committee or A.G.M/EGM.

29.3 Fraud or dishonesty in connection with the property or business of the Society.

29.4 Riotous or disorderly behaviour in the Society either by the member or by his guest who accompanies him.

29.5 Wilful damage to any property or articles of the Society by the member or his guest accompanying him.

29.6 Threatening, abusing any co-member or staff of the Society either inside or out side the premises of the Society.

29.7 Preaching or inciting violence in relation to any matter.

29.8 Apart from the above, commission of any act subversive of the objects of the Society, discipline or good behaviour on the Society premises or outside the

Society, if the same is injurious to the reputation or harmony of the Society action will be taken against such member or members.

30. CESSATION :

- 30.1 A member of the Society shall Ipso facto cease to be a member if he/she resigns voluntarily in accordance with the provisions of the Articles.
- 30.2 If he/she is dismissed from the services by the Government of India or the State Government or any Government with which India maintains amicable diplomatic relations.
- 30.3 If he/she has applied to be declared as an insolvent or adjudged insolvent under the provisions of the Provincial Insolvency Act.
- 30.4 If he / she is a subject of the State which is at war with India, unless the Committee is of the unanimous opinion that such a member is liable to persecution in his native country and he is a genuine refugee from such persecution.
- 30.5 If by unanimous vote of the Committee his/her political activities are held declared to be disloyal to the Union of India or to any State within the territory of India.
- 30.6 If he/she is found of unsound mind by a court of competent jurisdiction.
- 30.7 If he/she is convicted by a Court of any offence involving moral turpitude, and sentenced for imprisonment of not less than six months.
- 30.8 If his/her membership is terminated in accordance with any of the Articles.
- 30.9 A Corporate member shall Ipso facto cease to be a member after expiry of ten years from the date of his/her election as a Corporate member, or in its being wound up or ceasing to exist following its liquidation or amalgamation or absorption with any other Company or on its members being terminated on account of being in arrears of dues to the Society.

31. GENERAL :

31.1 IN THE EVENT OF DEATH OF A MEMBER

- (a) The spouse of the deceased member shall notify the death to the Society in writing.
- (b) If the spouse of the deceased member is desirous of joining the Society he/she shall apply for the same along with the death certificate of his/her spouse.
- (c) The Executive Committee in its meeting, after going through the documents, shall transfer the membership of the deceased to the applicant.
- (d) Such applicant shall be given a new membership number as per the procedure of the

Society and the applicant along with his/her children can use the Society facilities.

- (e) Such applicant need not pay any membership fee. The membership fee paid by the deceased member shall be transferred to the applicant.
- 31.2 No member shall strike abuse, or punish any staff of the Society. Any member having cause to complain against staff may enter his/her complaint in the book, which is kept for this purpose.
- 31.3 Members and guests are prohibited from bringing dogs or their pets inside the Society buildings or grounds on any pretext whatsoever. Members are prohibited from bringing their servants, drivers and ayahs, etc., into the Society building.
- 31.4 The Society building shall be open between 6a.m and 10.30p.m on all days

32. WINDING UP :

- 32.1 In case the Society has to be wound up, the properties and funds of the Society will be transferred or paid to some other institution with similar aims and objects.
- 32.2 The Amalgamation of the Society wholly or partly with any other Society shall be done as per Societies Regulation Act 21, 2001 and with the approval of General Body.